

The Village Nursery School



at the
GILFORD COMMUNITY CENTER

19 Potter Hill Road
Gilford, NH 03249

For information please call:
(603) 524-7444

PHILOSOPHY

Because we believe that *who the child is*, is more important than what he/she can do, we have designed our program to foster the growth of the whole child.

We strive to create a warm, loving environment in which the child feels accepted, secure and good about himself/herself. Our program is designed to meet the developmental needs of each child being sensitive to age appropriate expectations and enabling growth on an individual basis.

Our emphasis is on socialization skills. We feel that a child's greatest need at age three, four and five, is to develop skills in self-control as well as self-expression. The child needs to learn to modify behavior, if necessary, to be accepted as part of a group. The child needs to feel good about his/her ability to function as an individual outside the family and learn to accept routine.

Our goal is to create an environment in which the child is free to explore his/her own capabilities and to expand his/her knowledge and experience. We want your child's time at **The Village Nursery School** to be happy and rewarding. Our staff is committed to doing all that is within their power to make that possible.



REGISTRATION

A child must be age eligible by September 30th of their entering year (i.e.: - *three* by September 30th for the 3-4 year old class; *four* by September 30th for the 4-5 year old class), **and successfully potty trained**. However, if a child turns three by January of the following year and there is space available, they may enter school when they turn three. It must be understood that another year in the 3-4 year old program will be required.

A registration fee and one (1) month's tuition must be paid at the time of registration, **both of which are non-refundable**. The tuition payment will be applied to the last month of the school year. Tuition for your child is payable on a yearly or monthly basis. Tuition is due on the fifteenth of each month. Tuition is paid for each school day including sick days, snow days and non-school vacations.

If you find it necessary to withdraw your child, notification must be given two (2) weeks in advance. There is a two (2) week withdrawal charge should two (2) weeks notice not be given.

DELINQUENT PAYMENTS: If tuition payment is not received by the 30th of each month or you have not made contact with the treasurer, we will assume your child is no longer enrolled in **The Village Nursery School**.

SCHOLARSHIPS: **The Village Nursery School** has a scholarship application form which is available upon request. If there is a hardship or financial situation which would make installment payments difficult, we encourage you to submit an application. The **non-refundable** registration fee and tuition installment are still required when a registration is submitted even though you are seeking a scholarship.

FOR FURTHER INFORMATION CONTACT:

Nancy Simoneau, Director
The Village Nursery School
19 Potter Hill Road
Gilford, New Hampshire 03249

Telephone: (603) 524-7444

PARENT CONFERENCES: There will be an orientation meeting for parents before nursery school begins. Parent conferences will be held in the spring for those children who are age-eligible for kindergarten. The staff is available for parent consultation at any time throughout the year. Please feel free to talk with the staff about your child, especially if you feel it will help us understand them better. However, it is best to set a scheduled time to talk if more than a few minutes are needed.

HALLOWEEN: Fully labeled costumes may be worn to school. **All costumes must be kid friendly.** We will plan a fun morning of Halloween activities and games for the children.

VALENTINE’S PARTY: We have a Valentine’s party for the 4-5 year old class with their Dads in the evening at the Nursery School. At this annual event the children will make something special for their Mom. The 3-4 year old class will celebrate this holiday during their regular school hours with their classmates.

BIRTHDAYS: Please do not send birthday invitations to school if not all children are invited. You may send in a special snack on your child’s birthday.

The Village Nursery School is a non-profit, non-denominational nursery school sponsored by the Gilford Community Church. We are licensed by the State of New Hampshire.

STAFF

Director: NANCY SIMONEAU
Teachers: MARLEY BALDWIN
 MELISSA CALDON
 KATHY DAHLL
 NANCY SIMONEAU



DAILY ACTIVITIES

- 9:00 **Arrival of children**
- 9:15-9:30 **Morning meeting** - yoga, attendance, calendar, weather, songs, finger plays and discuss small group activity.
- 9:30-10:00 **Small group activities**—covering science, social studies, math, literacy, art and sign language.
- 10:00- 10:10 **Project clean-up and hand washing**
- 10:10-10:25 **Snack**
- 10:25-11:15 **Free play:**
 Block Area
 Books
 Easel painting
 Games
 Housekeeping Area
 Play-Doh
 Puzzles
 Sand Table
 Toileting
 Woodworking
- 11:15-11:20 **Clean-up**
- 11:20-11:30 **Story**
- 11:30-12:00 **Outdoor Play**



This is not meant to be a rigid schedule but rather an idea of what your child’s day will be.

OPERATION

CALENDAR: The nursery school is in operation five days a week beginning in mid-September through May. Monday, Wednesday and Friday is for the 4-5 year olds and Tuesday and Thursday is for the 3-4 year olds. We will follow the school calendar for the Gilford Public Schools throughout the year, except we always take two full weeks off for Christmas vacation.

SNOW DAYS: **If public school is cancelled or there is a delayed opening, there will be no nursery school that day.** The director reserves the right to cancel nursery school, even though the public school may not, due to bad weather. An announcement will be made on the radio.

HOURS: The children arrive at 9:00 am. The school day ends at 12:00 pm. Please be faithful to arrival and pick-up times. At pick-up time, please park at the Gilford Youth Center. (We recommend each child have a backpack, canvas bag or other bag to bring home projects and notices. These will be outside when you pick up your child.)

PICK-UP TIME: Pick-up time for the nursery school children is from 11:50 -12:00. At 11:50, the children begin to pick up the toys and it's a signal for them that parents are coming. Please call us if you are going to be late. Children begin to worry when other students have been picked up and they are still waiting. If someone other than yourself will be picking up your child, please send in a note advising us of this change, and let them know about our procedure for pick up. **Please notify your child's teacher when you arrive as to whom you are picking up. We will have a check list on hand to make sure all the children are accounted for.** Thank you for your cooperation.

EXTENDED DAY: The school day for the 4-5 year olds is extended to 1:00 pm during the month of May. They will need to bring a bagged lunch during this month. Pick-up time will be from 12:50 -1:00 pm.

OBSERVING YOUR CHILD IN NURSERY SCHOOL: Please feel free to come into the nursery school to watch your child play and to see what our day is like. It is best if you observe them earlier in the day than later. If you come in to watch your child at the end of the morning, you may find them anxious to go home and thus uncooperative in the activities you were hoping to see them joining in. Please remember, the children usually are infinitely more cooperative in nursery school with

teachers and friends than they will be when you are there. *Please let us know when you are coming in so we won't have too many parents on one day.*

PARENT SUGGESTIONS: If you have an activity you would like to share with our children, please feel free. Just let us know so we can plan.

SUBSTITUTES: We are seeking people who are willing to substitute when we have a staff absence. Please contact **Nancy Simoneau** if you would like to be on our substitute teacher list.

CLOTHING: Outdoor play will be an important part of each school day, except for bitterly cold, wet or snowy days. Please see that your child has the necessary and proper clothing. All clothing should be labeled with your child's name. If for any reason your child cannot be outdoors, we ask that you keep him/her home that day.

HEALTH: State of New Hampshire regulations require that a health form signed by your doctor be on file with the school. The director must, by state regulations, examine your child each day for obvious signs of illness. Please **do not** send your child to school if he/she has a cold, cough or other symptoms of illness. They should be fever free for 24 hours before returning to school.

FIELD TRIPS: We go on trips which we feel are appropriate for 4-5 year old children and which correlate to our theme for the month. We need parent chaperones to drive, but we **cannot allow siblings to go on the field trips.** We need every adult to supervise the children. All children are required to have a car/booster seat. Parents are responsible for the installation and removal of these safety seats. Car assignments will be posted in advance. Our trips with the 3-4 year old class are confined to walking trips close to the school (i.e. the Gilford Village Field, the Gilford Public Library, or an adventurous walk through the woods).

NEWSLETTER AND NOTICES: Our director spends a lot of time preparing a newsletter. It will be helpful if you read it and all notices carefully so you don't miss any of our special events.